

Starting a Business: Permits and Licensing

For all information pertaining to starting a business, visit the Missouri Business Portal:
<http://www.business.mo.gov/register.asp>

To register as a Business entity: <http://www.sos.mo.gov>; 573-751-4936

- a) Application for Reservation of Name - Form BE 1
- b) Request for Tax Clearance - Form DOR 943
- c) List of additional filings depending on type of entity

To obtain Federal Employer ID: www.irs.gov

To obtain a Missouri Tax ID:

- a) Must first have Sales/Use Tax Bond: <http://dort.mo.gov/tax/calculators/bond/>
- b) Missouri Tax Registration: <https://dors.mo.gov/tax/coreg/index.jsp>; 573-751-5860
Email: BusinessTaxRegister@dor.mo.gov; Mailing address: Missouri Department of Revenue,
Division of Taxation & Collection, PO Box 3300, Jefferson City, MO 65105

To obtain Licenses or Permits for the State of Missouri:

- Search by industry at <http://www.business.mo.gov/lookup/PermitSearch.aspx>

To obtain an Atchison County merchants license:

(if business pays sales tax, will require a Merchant's License)

Application and \$25 fee; Collector's office, 400 S. Washington St., Rock Port; 660-744-2770

Contact individual cities for permits required locally:

City of Fairfax: only for alcohol and/or tobacco

Main St., Fairfax, 660-686-3520

City of Rock Port: Application and \$15 fee (liquor additional fee, approved by Board of Aldermen)

500 S. Main St., Rock Port, 660-744-2636

City of Tarkio: Application at City Hall, fee depends on type of business (ranges from \$6-\$50)

602 Main St., Tarkio, 660-736-4821

For Health Department related inspections and permitting, call 660-736-4121.